



JOB OPENING

Troup County Government

Position: Deputy Sheriff - School Resource Officer (SRO)	Department: Sheriff's	Salary: \$25.45/Hr
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Under general law enforcement work this position performs police work involving the protection of life and property, the enforcement of laws and the investigation of crime. An incumbent in this position will be assigned to a school within the Troup County Board of Education.

Qualifications/Knowledge:

- ⇒ High school diploma or GED, current valid driver's license
- ⇒ 1 or 2 years of experience in a related field is preferred
- ⇒ Must be P.O.S.T. Certified as a Georgia law enforcement officer in good standing
- ⇒ Knowledge of all facets of police work and of applicable constitutional guidelines, federal and state criminal laws, traffic laws and local ordinances
- ⇒ Knowledge of the criminal justice system, criminal investigation principles, laws, standards, tools and techniques
- ⇒ Knowledge of county streets and geography
- ⇒ Skill in planning, organizing, analyzing, decision making and problem solving
- ⇒ Skill in the use of firearms and other standard and specialized law enforcement equipment
- ⇒ Skill in the use of assigned vehicles
- ⇒ Skill in the use of office equipment, including a computer and calculator
- ⇒ Skill in public relations and interpersonal relations
- ⇒ Skill in oral and written communication

Essential Duties and Responsibilities:

- ⇒ Performs the duties of a School Resource Officer as assigned; provides support to assigned schools, administrators, teachers, students and parents; mentors students and assists with student issues; provides security for school events
- ⇒ Carries out investigations of assigned cases; collects evidence; identifies and apprehends offenders; interviews complainants, victims, witnesses and suspects; conducts follow-up investigations on school board property
- ⇒ Provides school based security and maintains the peace on school board property
- ⇒ Serves as a role model to students, especially in terms of appropriate attitudes and respect
- ⇒ Improves the perception of the school as a safe learning environment and deter misconduct by remaining highly visible in the halls, cafeteria and gymnasium
- ⇒ Supervises traffic at the beginning and end of each school day to ensure the safety of all students
- ⇒ Assists the school administration with anyone who is causing a disruption, truancy issues and any criminal activities occurring on campus; attends parent and facility meetings when requested by the School Administrator
- ⇒ Performs ongoing security checks of the campus and make recommendations to the School Administrator
- ⇒ Assists the School Administrator in developing and implementing plans and strategies to prevent and handle dangerous situations; serves as liaison between the Sheriff's Office, school personnel and parents
- ⇒ Adheres to the Troup County School Board and Troup County Sheriff's Office policies at all times; notifies the school administration and TCSO Supervisor upon leaving the school campus for any reason
- ⇒ Provides courtroom security as assigned; searches courtroom and holding cells; accepts deliveries and maintains logs; tests and inspects courthouse security systems
- ⇒ Performs prisoner transport duties as assigned; transports inmates to and from medical facilities, court, etc; transports and documents the transport of individuals with mental illness
- ⇒ Assists other law enforcement officers and agencies as needed
- ⇒ Performs special duty assignments as directed; testifies in judicial proceedings
- ⇒ Performs all other related duties as assigned

Employment Applications will be accepted Until Filled on Troup County's website @ www.troupcountyga.gov

Job #:06022026 Deputy Sheriff (SRO)

Grade 15

Valerie P. Heard

Valerie P. Heard, Human Resources Director

Eric Mosley

Eric Mosley, County Manager

Troup County is an Equal Opportunity Employer - A Drug Free and Tobacco Free Workplace